



Wokingham Mencap
The Coach House (Unit 4)
Woods Farm
Easthampstead Road
Wokingham
RG40 3AE
Tel: 0300 777 8539

Email: admin@wokinghammencap.org.uk
Website: www.wokinghambracknellmencap.org.uk

VOLUNTARY WORK APPLICATION FORM

Please complete all sections of this form and return it to the above address

Volunteer work you would like to do:

Eg: Trustee / Office Administration / Helper at Adult Club / Helper at Children's Club / Fundraiser

Your full name:

Your home address:

Postcode

Telephone number (landline)

Telephone number (mobile)

Email Address:

Date of birth:

Please give details of current and previous employment, with dates.

Please give details of any relevant qualification or training attended, and experience including voluntary and informal.

Please say why you want to volunteer for Wokingham, Bracknell and Districts Mencap and why you think you would be suitable.

Please indicate when you are available for volunteer work.

Eg: Evenings / Weekends / Office Hours

Please give the names, addresses and telephone numbers of two referees. These should be people who are not related to you, and one of them should know you in connection with work with children (paid or voluntary).

FIRST REFEREE

SECOND REFEREE

How do they know you?

How do they know you?

Rehabilitation of Offenders Act 1974

You are advised that you are not entitled to withhold information about convictions which are regarded as “spent” under the Rehabilitation of Offenders Act 1974. This is because the nature of the work involved in the appointment renders the post exempt from Section 4 (2) of the Act by virtue of the Rehabilitation of Offenders Act 1974 (Exemptions) Order 1975. Any information you may give will be strictly confidential.

Have you ever been convicted of a criminal offence? Yes/No
If yes, please write details of all convictions and cautions (including “spent” convictions) on a separate sheet and attach it to this form.

Signed.....

Date.....

All volunteers will be subject to references and enhanced DBS/CRB checks.